

To,
The Sales Tax Officer
Central Repository,
Sales Tax Department.

Sub: Application for registration of online submission of details and delivery of forms facility.
Ref: Trade Circular No. 17 T of 2006 dated 28 June 2006 .

Sir,

I hereby apply to register for the facility of online submission and delivery of statutory forms, under the CST Act 1956, at my place of business. I am submitting the required details as under.

- 1) Name of the Business: M/S
- 2) CST TIN:
- 3) VAT TIN (if applicable):
- 4) Date of effect of CST TIN:
- 5) * CST RC :
- 6) Date of effect of CST RC:
- 7) Complete postal Address of the Principal Place of Business (as per TIN registration application) **(including District and Taluka)**.

.8) Email ID:

- a.
- b.

9) Phone No (including STD Code):

10) Mobile No.

11) ** Details of the payment (paid by chalan):

- a. Amount paid
- b. Date of payment
- c. Bank and branch name

12) *** Date on which the forms were last obtained from the Central Repository-----

13) **** Last CST / VAT return is filed for the period -----

I hereby authorise Shri-----who is -----
(Relationship with the dealer) to appear on my/our behalf for registration of this facility. He has signed below in my presence.

Signature of the authorized person of the dealer (with date) -----

NOTE:

- * CST RC is to be mentioned for the dealers registered prior to 1st April 2006
- ** Please show the original chalan and attach a self attested copy of the same
- *** Please show the counterfoil of the last issued statutory form(s)
- **** Please show the original chalan(s) and attach self-attested copy of the same

Undertaking.

- 1) I state that I have understood the conditions laid down in the above-mentioned Trade Circular and will abide by the requirements/ provisions for the issuance of the statutory forms under the CST Act, 1956.
- 2) I undertake that **I or my employee only** shall accept the delivery of the statutory forms sent to my place of business through post/courier and will acknowledge (**along-with the Stamp of the firm**) the receipt of the same. I understand that in case of willful default in accepting the same, this facility will be discontinued.
- 3) I give my consent for the adjustment of the required fee for issuance of statutory forms and postage and handling expenses from the ad-hoc payment made by me from time to time.
- 4) In case of non-delivery or wrong delivery of forms, I shall immediately bring it to the notice of the concerned Central Repository.
- 5) I shall take utmost care to maintain the secrecy and sanctity of the password issued to me for this purpose and will report any accidental leak of the same to your notice immediately.
- 6) I understand that if my password is revealed to anybody in any manner, I shall be held responsible for any probable misuse of this facility.

Yours sincerely,

Date:

Signature and Name of the dealer

Place:

Stamp/ Seal of the dealer.